

City of Franklin
Building Inspection Department
9229 West Loomis Road
Franklin, Wisconsin 53132
Phone: (414) 425-0084
Fax: (414) 425-7513



One & Two Family Addition Permit Applications

Items Necessary for Application to Architectural Board

- **APPLICATIONS ARE REQUIRED TO INCLUDE PHOTOGRAPHS OF THE EXISTING STRUCTURE.**
- **2 COPIES OF BUILDING PLANS**
All elevations drawn to ¼" scale or larger and showing all detail.
- **COPY OF SITE PLAN**
Showing building location on lot with addition drawn to scale of survey.
- **\$50 APPLICATION FEE (cash or check only)**

After approval from Arch Board: **Items Necessary at Time of Permit Application:**

- ☐ (1) additional copy of plans if submitted and approved by Arch. Board.
(3) NEW copies of plans if changes are required by the Arch. Board; plans must be redrawn with change(s) and submitted at permit application.
- ☐ 1 copy of survey- with addition drawn on to scale showing setbacks.
- ☐ 1 set of Heat Loss Calculations (if space will be heated).
- ☐ Copy of current Dwelling Contractor **AND** Dwelling Contractor Qualifier Certifications.
(Note: NOT required for homeowner's doing their own HVAC or building.)
- ☐ Estimated cost of construction - **(not including Plumbing, HVAC, or Electrical)**
- ☐ Application Form & Plan Review Fee of \$75.00 (cash or check only)

Fees:

Plan Review: \$75.00

Permit Fee: \$0.32/sq. ft.; \$50.00 minimum

Occupancy Fee: \$50.00

Technology Fee: Permit fee less than \$100 = \$2.00
Permit fee equal to or greater than \$100 = \$5.00

The processing time for plan review is approximately 10 business days.

NOTE: Building permits for additions do not include permits/fees for plumbing, electrical or heating/ventilating.

PLUMBING AND ELECTRICAL WORK MUST BE DONE BY LICENSED CONTRACTORS.